

Fly Creek Fire Commissioners Meeting  
811 County Highway 26, Fly Creek, New York  
DRAFT May 16, 2024

Present: Keith Dickison, Sam Hoskins, Anthony Kroker, Elizabeth Staffin, Pamela Deane (Treasurer), Claire Kepner (Secretary)

Absent: Paul Kehoe

Guest: Greg Serio

The meeting was called to order at 7:00 PM and the Pledge of Allegiance was recited.

**Minutes** Correction to Financial report was noted by Tony Kroker. The balance should have read \$434,132.86. Sam Hoskins made the motion to correct, second by Betty Staffin and approved by Hoskins, Staffin, Dickison, and Kroker.

**Correspondence:** Newsletter from State Organization

|                           |                        |              |
|---------------------------|------------------------|--------------|
| <b>Treasurers Report:</b> | Balance Forward        | 464,132.86   |
|                           | Bills Paid             | 2,381.56     |
|                           | Interest/deposit/Total | 400.00       |
|                           | Current balance        | 462,151.30   |
|                           | Amount Spent           | \$71,890.02  |
|                           | Amount Remaining       | \$125,302.98 |

3 CD's matured May 11,2024. The balance of each was transferred to our checking account and documented. Total interest for the 3 CD's was \$9,765.12 for the 7 month term. The interest of each CD was applied to the principal of each CD.

Sam Hoskins made a motion to rollover the 3 CDs into other CD's at the term of 3 months with 4.9% interest. Betty Staffin second the motion. Approving the motion were Sam Hoskins, Betty Staffin, Keith Dickison and Tony Kroker.

A motion to approve the Financial report was made by Keith Dickison, second by Betty Staffin and approved by Hoskins, Dickison, Staffin and Kroker,

|              |                        |                 |
|--------------|------------------------|-----------------|
| <b>Bills</b> | Fly Creek Fire Company | 23.86           |
|              | NYSEG                  | 367.27          |
|              | Spectrum               | 139.98          |
|              | Putman Pest Control    | 70.00           |
|              | Steve Baker            | 40.00           |
|              | Claire Kepner          | 22.03           |
|              | Bruce Hall Corp        | void            |
|              | Town of Otsego         | 61.44           |
|              | Sunny Web Shop         | 40.00           |
|              | Hummel's               | 77.07           |
|              | Bruce Hall Corp        | 76.90           |
|              | Bound Tree             | Void            |
|              | Jamie's Truck Service  | 40.00           |
|              | Kevin Royal Motors     | 345.26          |
|              | Archer garage          | 1034.00         |
|              | <b>TOTAL</b>           | <b>2,381.56</b> |

Betty Staffin made a motion to pay the bills, second by Sam Hoskins and approved by Hoskins, Staffin, Dickison, and Kroker.

Harbor Point - They loan the tank as long as we use their fuel. Fuel cost is locked in at \$1.65/ gallon until September 2024. If a change in supplier is made tank will have to be purchased. Quote approved last August after 5 bids for the mini splits and is still good for \$8925.00. There has been a reduction in the cost of electricity of about \$100/month since we no longer have an electric hotwater heater.

At the September 2023 meeting mini splits were approved. A motion was made by Tony Kroker to go ahead with the Harbor Point proposal for mini splits at the cost of \$8925.00 with 2

being placed in the meeting room and one in the office. Second by Keith Dickison and approved by Dickison, Kroker, Staffin and Hoskins.

A motion was made by Sam Hoskins to put \$50,000 into the truck replacement CD that is in our budget . This was second by Keith Dickison and approved by Kroker, Staffin, Hoskins and Dickison.

Greg Serio, our attorney, noted the District needs a Fund Balance Policy. This can be done in October. He also said that we can adjust our budget for line items that we have exceeded this year.

### **Chief's Report:**

- 9 calls – 2 for trees down, 4 for fire and Co alarms, 2 for traffic/transportation /accident.
- The building needs to be kept clean and orderly.
- Events in the building are taken care of by Claire Kepner and calendar is to be kept in meeting room.
- Dry hydrants were checked – thanks to all who showed up
- Thanks to all who helped with New Horse Arena Spray
- Most flags are up – Steve Baker is getting replacements for 2
- New Member Megan O'Brian has had background check completed- committee needs to review.
- Marvin Mulford in Bassett and not doing well- one can visit or call Gladys Hunt.
- Two new sets of gear are ordered
- Parades – Memorial Day will see Fly Creek represented at Burlington, Cooperstown, Schuylers Lake and Hartwick. Fly Creek Signed up for Fourth of July Parade.
- Hose testing needs to be done
- Cooperstown is expected to request the use of the UTV for the Hall of Fame Old Timers Game. It will be covered by their Insurance.

- The Garage Door Sensors need to be aligned. Sam Hoskins will contact Ryan the installer to have this done.
- FCFC has two new EMTs – Dani Dayton and Waylon Cassell have passed their NYS test to become certified EMT-B. Since Waylon is now certified EMT he may ride the ambulance.
- Both Dani and Waylon are now training for Fire Fighter 2
- The Company is trying to figure what they want to do for Fly Creek Days- Pancake Breakfast and chicken BBQ were suggested.

Keith Dickison made a motion to accept the Chief's report, second by Sam Hoskins and approved by Hoskins, Dickison, Kroker and Staffin.

#### **Old Business:**

- Capital Reserve Funds – A referendum is needed and a hearing is not required. The Funds would be (1) Truck Replacement (2) Truck Repairs and Maintenance (3) Fire House and contents, and property maintenance.
- Sam Hoskins made a motion to have the vote August 13, 2024, 6:00-9:00 PM, second by Keith Dickison and approved by Hoskins, Dickison, Kroker and Staffin.
- Sam Hoskins made a motion to appoint Elizabeth Susman, Kathy Snyder, Shirley Dickison, Darlene Hazen as tellers and Cassidy Lent as chair. Second by Keith Dickison. Approved by Hoskins, Dickison, Kroker and Staffin.
- Sexual harassment training – Paul Kehoe and Betty Staffin still need to complete it. Chief Steve Baker is required by the commissioners to also take commissioner training as well as Tony Kroker and Paul Kehoe
- Shredding of papers – done Documented in Records Policy
- Parking lot sealing – Betty Staffin to arrange. Awaiting 3 quotes
- History Committee- Connie Hobbie brought an example of the organization of the historical documents that she and her husband have been organizing. They will be easily accessible in labeled binders. The board thanked them for their hard work.
- Carpet Cleaning – Sam Hoskins made a motion to have the carpet cleaned, second by Tony Kroker and approved by Hoskins, Dickison, Kroker and Staffin. Pam Deanne will arrange to have it done.

- There is green paint in the paint locker ready for someone to paint the door
- Outside of building – Joan Kegelma n will take care of the window boxes and landscaping. Sam Hoskins made a motion to allocate \$400.00 for Joan Kegelma n to oversee the sprucing up of the outside of the building second by Keith Dickison, approved by Hoskins, Dickison, Kroker and Staffin.

**Public Comment:** None

**Next Meeting** 7PM with signing of the bills at 6:30 on Thursday, June 20, 2024

At 8:17 PM Betty Staffin made a motion to adjourn, second by Hoskins and approved by Staffin, Hoskins, Dickison and Kroker

Respectfully Submitted,

Claire Kepner, Secretary